

**U.S. DEPARTMENT OF COMMERCE
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION
ADVISORY COMMITTEE ON COMMERCIAL REMOTE SENSING**

CHARTER

- 1. Committee's Official Designation (Title).** Advisory Committee on Commercial Remote Sensing
- 2. Authority.** The Secretary of Commerce, having determined that it is in the public interest in connection with the performance of duties imposed on the Department of Commerce (the Department) by law, has renewed the Advisory Committee on Commercial Remote Sensing (ACCRES or Committee), pursuant to the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. App.
- 3. Objectives and Scope of Activities.** ACCRES will provide information, advice, and recommendations to the Under Secretary of Commerce for Oceans and Atmosphere (the Under Secretary) or his/her designated representative, usually the National Oceanic and Atmospheric Administration (NOAA) Assistant Administrator for Satellite and Information Services (Assistant Administrator), on matters relating to the U.S. commercial remote sensing space industry and on NOAA's activities to carry out the responsibilities of the Department of Commerce set forth in the National and Commercial Space Programs Act of 2010 (51 U.S.C. § 60101 *et seq.*). ACCRES functions solely in an advisory capacity and in accordance with the provisions of FACA. ACCRES does not exercise program management or regulatory development responsibilities, nor make any decisions directly affecting the programs on which it provides advice. ACCRES assists NOAA to obtain information and advice from a knowledgeable and independent perspective.
- 4. Description of Duties.** ACCRES undertakes such information gathering activities as necessary to define issues submitted by NOAA for consideration by the Committee, develops positions on those issues, and presents the Committee's positions to the Under Secretary or his/her designated representative, usually the Assistant Administrator.

ACCRES evaluates economic, technological, and institutional developments relating to commercial remote sensing and submits to the Under Secretary recommendations on promising new ideas and approaches for federal policies and programs.

ACCRES assists NOAA to obtain information and advice from a knowledgeable, and independent perspective.

- 5. Agency or Official to Whom the Committee Reports.** ACCRES shall report to the Under Secretary or his/her designated representative, usually the Assistant Administrator.
- 6. Support.** NOAA shall furnish support services for the operation of ACCRES.

7. **Estimated Annual Operating Costs and Staff Years.** The estimated annual operating cost of ACCRES is approximately \$50,000. This includes approximately 0.2 person years of staff support.
8. **Designated Federal Officer.** The Designated Federal Officer (DFO) will be a full time employee of NOAA and will be appointed by the Assistant Administrator in accordance with agency procedures. The DFO will approve or call all of the Committee's and subcommittees' meetings, prepare and approve all meeting agendas, attend all Committee and subcommittee meetings (unless represented by an Alternate DFO), adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Assistant Administrator. There shall also be an Alternate DFO appointed by the Assistant Administrator in accordance with agency procedures, who shall perform the duties of the DFO when the DFO is unavailable.
9. **Estimated Number and Frequency of Meetings.** ACCRES will meet approximately twice per year, but more frequently if required by NOAA. ACCRES meetings will be open to the public unless closed as authorized by Section 10(d) of FACA.
10. **Duration.** Continuing.
11. **Termination.** This charter shall terminate two years from the date of its filing with the appropriate U.S. Senate and House of Representatives Oversight Committees unless terminated earlier or renewed by proper authority.
12. **Membership and Designation.** ACCRES will have a fairly balanced membership consisting of approximately 10 – 20 members serving in a representative capacity. All non-government members should represent the views of a stakeholder organization in the remote sensing area, and should have expertise in remote sensing, space commerce or a related field. Additionally, ACCRES may include members from the government in order to provide guidance on regulations and space policy. Each candidate member shall be recommended by the DFO and appointed by the Under Secretary for a term of two years at the discretion of the Under Secretary. Members whose terms have expired may be re-appointed or continue to serve until their replacement has been appointed.

A Chairperson and Vice-Chairperson shall be chosen by the Under Secretary upon recommendation of the DFO, and may be asked to assist in the selection of other Committee members from candidates suggested by appropriate entities.

Members may not be represented at Committee meetings and activities by alternates. If a member becomes temporarily unable to attend a meeting (illness or scheduling conflict) the member's seat remains vacant for the meeting. If the member becomes permanently unable to serve on ACCRES in his or her representative capacity, the member's post shall remain vacant until his or her term ends.

Members of the Committee shall not be compensated for their participation.

Members shall not reference or otherwise utilize their membership on ACCRES in connection with public statements made in their personal capacities without a disclaimer that the views expressed are their own and do not represent the views of ACCRES, NOAA, or the Department of Commerce.

13. Subcommittees. NOAA may establish such subcommittees as may be necessary. Such subcommittees may be established to examine in detail issues of interest to the Committee falling within the scope of this charter and to make recommendations to the full Committee regarding same. Subcommittees must report back to ACCRES, and will not provide advice or work products directly to NOAA.

14. Recordkeeping. Records of ACCRES, formally and informally established subcommittees, or other subgroups of ACCRES, shall be handled in accordance with General Records Schedule 6.2 or other approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. § 552.



Chief Financial Officer and
Assistant Secretary of Administration

3/6/20

Date